

**Pace Water System
Regular Meeting
March 9, 2010**

The Pace Water System Board of Directors met on the above date with the following members present: President Paul Hinson, Marvin Fowler, Randy Grant, George Hitchcock, Sondra Thompson, and Theresa James. Ted Dotson, Damon Boutwell, and Attorney Angie Jones were also present. President Hinson called the meeting to order at 7:00 p.m. Attorney Jones offered the invocation, and those present joined in the pledge of allegiance to the flag. President Hinson called a moment of silence to honor Pastor Gary Laird who passed away as a result of a tragic accident.

Minutes: Thompson moved approval of the minutes of the meeting of February 9th, Grant seconded, and the motion carried unanimously.

Financial Statements: Thompson moved approval of the financial statements for February, Fowler seconded. Thompson asked if there was something unusual to cause the increased expenditure under Taxes, Licenses, and Dues. Dotson said Pace has to pay DEP \$6,000 each January for wastewater inspections; and DEP has now begun to charge \$6,000 for water inspections. Dotson said the increase for February was to renew the license for the Risk Management Plan, which has to go to the State. Dotson said Pace also has to do an Emergency Response report for all of the well houses. Thompson said Repair and Maintenance was over budget. Dotson said there was a line break in Stonebrook, and Pace outsourced the repair work. Hinson asked if Judy could add a third column to the last page to reflect the budgeted amount. Judy said yes, and there will be a column reflecting year-to-date expenses, also. **Motion carried unanimously.**

Donn Scott presented the audit for Pace Water System and Pace Property Finance Authority. Copies of the audit were provided to the board members. Scott stated that Pace was again required to do a single audit due to the \$5 million+ in State Revolving Funds. Scott reported that Pace received an unqualified opinion, there were no material misstatements in the financial statements. Scott referred to the report on internal control over financial reporting. Scott said no material weakness or significant deficiencies in internal control were found. Scott said there were no instances of noncompliance or other matters required to be reported under Government Auditing Standards. Scott reported that PWS and PPFA complied in all material respects with the major federal programs under the Clean Water State Revolving Fund. Scott said the State did decline to pay \$19,000 for the retaining wall with federal money. Scott said there was no finding because the State did not send the money. Scott went over the financial statements in detail. Scott also reviewed the Notes to Financial Statements.

Hinson asked if Scott's firm investigates the soundness of the financial institutions involved in Pace investments. Scott said he makes sure they are qualified public depositories. Scott said he thought Pace was in pretty good shape in the security of its funds. Scott recalled that Pace was asked to move its money because First National could no longer collateralize it. Dotson said approximately \$30,000 remains at First National to

cover outstanding checks. Dotson added that the payroll funds are deposited, but go back out in a few days. The review of the audit continued. Fowler asked if some of the restricted funds could be used to pay off some of the bonds. Dotson said that is what was recently used to pay off some of the bonds. Dotson said Pace needs to retain funds for capital projects and in reserves for unexpected emergencies. Scott pointed out the reference on page 21 showing the bonds that Pace retired. Dotson said Pace paid as much as it could without paying a premium. Scott said the total amount of interest savings as a result of the early pay-out was \$498,244.00. Scott said the bond covenant that needed to be closely watched was the one of the State Revolving Fund requiring the 115% coverage. Scott said Pace ran pretty close, but met the requirement at about 119%. Scott said he thought Pace would have more coverage in 2010 due to the savings of interest and principal from the bond pay-off. In reference to the Schedule of Findings and Questioned Costs, Scott pointed out that no material weaknesses and no significant deficiencies were identified, and no noncompliance material to financial statements was noted. Scott said his opinion was an unqualified opinion. Scott said this report is sent to a federal clearing house, and it has its own internal auditors that monitor the numbers. Scott reviewed the management letter beginning on page 29, which he said would be sent to the Auditor General of Florida. Scott said the auditors would recommend that the items lumped under Other Professional Services be given their own accounts; i.e., outsourced billing services, contractual sewage pumping services, janitorial service, and services for minute records. Dotson said Pace will establish accounts for outsourced billing services and contractual sewage pumping services. Dotson said janitorial service had gone away. Dotson said the change would be made for the March financial statement. In response to a question by Fowler, Dotson said the board had authorized only accepting septic sewage for customers connecting to the sewer system. Dotson said Pace does not charge those customers to dump. Fowler said he thought the board had authorized accepting septic sewage and charging for it. Grant said Pace can only take septic sewage from customers hooking on to Pace's sewer system. Dotson said the customer pays for the sewer tap and for a truck to haul it. Thompson asked if there were any problems that the auditors became aware of, whether it was reported or not, about the Other Professional Services. Scott responded that he did not see any. Scott said the auditors' objective was to audit the financial statements, and they do not issue an opinion on internal control. Scott added that the auditors do look at internal control and how it might relate to the financial statements. Scott said he did not find any significant internal control deficiency that might impact the way Pace processes and reports accounting data. Hinson asked if he were correct that there was enough segregation of duties where one person does not have too much control. Scott said he thought Pace has some good controls in place to safeguard assets, separate people are handling funds, Judy is doing the accounting, and there are managers' authorizations of purchase orders and purchase requisitions, which is separate from accounting. Scott said, overall, Pace had some good policies and controls. At the conclusion of the presentation, **Hitchcock moved to accept the audit, Fowler seconded, and the motion carried unanimously.**

Engineer's Report: Project status sheets were provided in the agenda packets. Engineer Boutwell reported that Segment 7 of Avalon Boulevard is scheduled to bid out by DOT in July 2010. Segment 8 is scheduled for July 2012 if nothing changes; if there is another

round of stimulus money, it may be bid the same time as Segment 7.

Boutwell reported that the Bettian Avenue project was almost complete. Hinson asked for a clarification on the Jernigan Road project. Boutwell responded that there was a CDBG grant through the County that produced money to do the project. Boutwell said Pace waived tap fees because the residents qualified as low to moderate income, and the sewer line was put in. Boutwell said Pace's standards require a 1 year warranty; the County's standards require a 2 year warranty on the work. Boutwell said after the year was up, and prior to the County's 2 year warranty expiration, there was some settling on the lower end. Damon said the County wants Pace to do the repairs, and agreed that it was Pace's responsibility to do so. Grant said the wetness of the area could have contributed to the problem, but he thought the contractor failed to get adequate compaction around the sewer laterals. Grant asked why the road was just now being looked at, because it had had potholes for awhile. Damon said one reason was that the contractor, initially, had indicated he was going to make the repairs even though it was after a year. Damon pointed out that Roads, Inc. had the lowest bid of \$23,623. Grant asked if Pace would have a 2 year warranty on its contractor. Rachel said she thought the RFPs included a 2 year warranty. **Hitchcock moved to award the bid to the low bidder, Roads, Inc., at a cost of \$23,623. Motion failed for lack of a second.** Grant said the board needs more than 2 bids. Boutwell said RFPs were sent, the project was advertised in the newspaper, and only 2 bids came in. Damon said the project could be bid again, but there would be no guarantee that Pace would receive more than 2 bids. Grant said he could use the phone book and have 3 bids on the project tomorrow. Grant said some people may not understand the bid process, but Pace needs more than 2 bids. Thompson said she would like to have the efforts used to seek bids attached to the agenda packets. Thompson said people are starving and she could not imagine that more people are not biting at the bit to get \$30,000. Grant related that a man told him that he had been to PWS trying to figure out how to bid on projects, and had always been blown off. Grant said Pace should be proactive on the bids and call contractors. Damon said RFPs were sent to asphalt contractors. Rachel said she sent them to about 6 or 7 contractors. Grant asked how the RFPs were sent out. Rachel said she e-mailed them to contractors that she knew did asphalt work. Damon related that one contractor read the RFP wrong and missed the bid date. Grant said some of the contractors know nothing about computers. After further discussion, **Fowler moved to rebid the project and require a minimum of 3 bids.** Thompson suggested contacts be made by phone. Hinson summarized that the board wants to try everything possible to let it be known that Pace is seeking bids, by phone calls, faxes, e-mails, and ads in the newspaper. Hinson said if the bid process is complicated to a person, it might require instruction bid packets or a day of training for potential bidders. Boutwell said, typically, contractors call if they have questions. **Thompson seconded, and the motion to rebid the project carried unanimously. Fowler moved that the board be furnished with who was contacted for bidding and that the sealed bids be opened at a public meeting of the board. Thompson seconded.** Grant suggested a clarification of the motion to include a money limit because the management may have to act quickly for urgent situations. **Fowler amended his motion to include a limit of \$20,000.** Boutwell wanted to know if the board wanted the RFPs or sealed bids. Boutwell explained that the RFP is still sealed but

it is a proposal. Fowler said he wanted the board to know what was being asked for. Dotson pointed out that the limit was being set at \$20,000. Dotson said staff would comply. Boutwell said, historically, on projects under \$100,000, only RFPs were sent. Boutwell said, depending upon the scope of the project, there may be plans or simply a detailed description. Boutwell said major projects are put out for bid and contain full sets of plans and specifications. Boutwell added that major projects are advertised for longer periods of time. Hinson said the board could spend hours going through a large number of long bids. Fowler said the bids could be opened and checked for prices, and then sent back to the engineers for analysis and recommendation at a later meeting. Boutwell advised that the board had routinely approved bids contingent upon the engineers' analysis and certification. Thompson said she thought it should be sealed bids. Thompson recommended that contractors be contacted by telephone; that just depending on e-mail or advertisement in the newspaper would not generate enough response. James asked which newspaper was used to advertise in and how long an ad runs. Boutwell responded that the Press Gazette was the newspaper, and it would run for a week. Boutwell added that if state or federal money was involved, it sometimes required advertising for 3 weeks. Grant said he did not favor spending more money on ads, but he did favor contact by telephone. Boutwell said the board packets do not reveal it, but contractors are called. Grant said the board wants to see prebids and RFPs, etc. Discussion continued. Fowler restated the motion, **any construction project over \$20,000 will require sealed bids to be presented at a board meeting, along with a list of contractors who were contacted. Thompson seconded, and the motion carried unanimously.**

Fowler moved to approve replacing the cable safety climb on Tank 8 at a cost not to exceed \$3,200. Boutwell explained that while the maintenance was ongoing for Tank 8, the contractor found the same problem with the cable safety climb system that was found on Tank 7. Boutwell said the interior brackets were galvanized steel and had corroded. Boutwell said the cost is based on linear footage of the cable system, and Tank 8 should cost less than Tank 7. Discussion continued. **Grant seconded, and the motion carried unanimously.**

Committee Meetings: The board met in committee at on the 25th of February immediately before the annual meeting to reorganize and elect new officers. Dotson said the next committee meeting would be scheduled in April, May, or June.

Purchases: Dotson presented a request to purchase 2 new 3-ton chain hoists for the chlorine room at the WWTP. Dotson said the hoists were included in the 2010 capital budget. Staff recommended accepting the bid of Crane 1 Services at a cost of \$6,746.00 **Thompson moved to accept the low bid of Crane 1 Services in the amount of \$6,746.00; Grant seconded, and the motion carried unanimously.**

Pay Requests: Hitchcock moved approval of the pay requests as follows: Locklin, Jones & Saba in the amount of \$673.00, Fabre Engineering in the amounts of \$2,355.00 and \$2,505.00; Caldwell Tanks in the amounts of \$7,618.50 and \$41,727.75; and Utility Service Company in the amount of \$172,318.82. Fowler

seconded for discussion. Discussion ensued. **The motion carried unanimously**

Investment Summary: Thompson moved approval of the investment summary, Grant seconded, and the motion carried unanimously.

Manager's Report: Dotson went over the usage report and noted that there was an increase over last year. Dotson said it seems like things are beginning to move again.

Dotson recommended an increase to commercial deposits as follows: \$250 for a small scale commercial use, and \$500 for a large scale commercial use. Thompson asked what the existing commercial deposit was and was told it was \$150 for all commercial. Hinson said Pace lost a lot of money when a local restaurant went out of business. James noted that the request has an effective date of January and asked if it would be retroactive. Dotson said no, it was made effective that date to stay in line with the others. **Fowler moved to address the issue at the next meeting. Thompson seconded.** Fowler said it was difficult to start a new business. Thompson said she would like to see how many problems PWS has had with commercial uses in the last 6 months and see if there are problems enough to increase the deposits. **Motion carried unanimously.**

Fowler recognized the attendance of former board member, Kay Donaldson.

Boutwell provided copies of reports required by the NW Florida Water Management District and the SR County Land Development Code.

Thompson recalled discussions at the last meeting with Attorney Jones with regard to the intertwining of PWS and PPFA. Thompson said there had been two departures by PWS from the Sunshine Law. Thompson said it was stated that if the two were unmingled, PWS would no longer have to abide by the Sunshine Law, just PPFA who has no customers. Thompson suggested separating the two entities, stating that both meetings could be held on the same night. Thompson said she thought there were several good reasons for PWS not to be under the Sunshine Law. Angie said the concept was accurate, but she would caution that much of the board's business involves both entities. Angie said if the PWS board were not meeting in the Sunshine, then it could not discuss things that involve both entities. Angie said the two departures that were made were very clearcut. Angie added that the capital improvement projects include both entities, so PWS could not discuss them unless they are in the Sunshine. Thompson said that could be done at the end of the night after the PWS board adjourned. Hitchcock said the board talks so much about both, and asked why it should be changed. Thompson said the board had to deviate from it a couple of times, and it ties the board members' hands as far as not being able to talk to other board members about things that have nothing to do with PPFA. Angie said several of the capital improvement projects voted on at this meeting involve both entities. Angie said PPFA could vote to do those, but PWS could not discuss them at a PWS meeting. Thompson said the board could finish with the first meeting sooner, and get into the issues having to do with both entities that would have to be talked about in the PPFA meeting. Angie said the board would only be sitting as the PPFA. Thompson said Angie had indicated it was a do-able type thing, and asked for

Angie's recommendation on it. Thompson asked if it would be better to hold the meeting on a different date. Angie said it did not have anything to do with meeting on the same or a different night. Angie said she did not recall saying it would be easy. Angie said there were certain circumstances where it seemed very clear to her that the board was only dealing with one entity but in most circumstances, the board is dealing with both. Angie added that that is the reason the board changed to having one meeting. Thompson asked if Angie could provide the board with some of her ideas before the board entertains a motion. Angie agreed to do so. Fowler said there was no reason to talk to other board members because the board's job is to set policy. Angie said a distinction can be made on some issues, such as employees and customers, but many issues cannot be bifurcated. Hinson said the Sunshine Law can be a bit cumbersome, but he would not want the perception to get out that the board is trying to get away from it. Hinson said he thought the more sunshine, the better, especially in the eyes of the customers, who want more openness, not less. It was the consensus of the board that the issue be postponed until the next meeting.

Thompson said there had been some hot points with people in the community, and much more with the employees, regarding the treatment of employees, etc. Thompson said comments had been made that other board members were not getting the same reports from employees as she was. Thompson said the union is in now, and there is a handful of employees being represented, and some who are not. Thompson said the by-laws indicate that it is the board's job to be aggressive with the hiring and firing policy. Thompson said the employees that talk to her ask her not to tell because they are afraid of reprimands and fallout. Thompson asked that the board consider being actively involved in hiring and firing employees, and that all such hiring and firing come through the board. Thompson said she had heard from employees that reprimands had not been placed in some files until after they were already being fired. Thompson said she would like for the board to make sure that all employee reprimands are signed and dated by an employee on or near the date of the alleged offense. Thompson said she thought the employees should have a last ditch effort to come before the board. **Thompson moved that all hiring and firing come through the board, and all reprimands must be signed and dated by the employee; James seconded the motion.** Hitchcock asked when was the last time someone was fired. Dotson said it had been several years. Dotson said every time someone was fired, it had come before the board. Steve Lay said he had heard that the board went into a secret or closed meeting and did not tell water manager, Ronnie Hicks, about his being fired until after the decision was made. Lay said he hurt his hand and lost his job. Hinson asked who was in the secret meeting. Lay said some of the board. Lay said Hicks tried to stand up for him, but it was already settled that the board decided to fire him. Lay said it was before the new board members came on the board. Hitchcock said he had been on the board 10 years and had never had a secret meeting. Thompson said there was a write-up on Lay's issue in the Landrum Report. Thompson said Lay was fired, and most of the employees were very upset over it. One of the board members said he thought Lay meant that managers had a secret meeting. Lay said he hurt his thumb, and was fired because of it. Lay was asked when he was fired and responded around December 13th or 15th of 2006. Dotson said he could check back minutes to see if it came to the board. Dotson said he did not think this issue

should come back at this time. Dotson said the employee worked for Pace fulltime and hurt himself on a part time job, and Pace did not have any light duty to offer him. Thompson said that was no reason to fire someone, he could have been sent home until he was able to work. Dotson said Thompson was second-guessing him, and did not have a right to do so because it happened years ago, and the board approved it. Thompson said the ramifications are still being felt. Dotson said Thompson makes up a lot of stuff. Thompson responded that she makes nothing up. Lay said he had learned that he could have gone to the EEOC. Thompson said one of the reasons employees do not speak up is because they are afraid of fallout, whether it is by treatment or being fired. Thompson said employees had told her that management's stance on an employee having a second job has been, if they need another job, they can work elsewhere. Thompson said no one can be told they cannot work extra if he/she needs it to support the family. Thompson said, if someone is hurt on another job and is unable to come back to full duty, Pace does not have to provide light duty if it is not available; however, the person should not be fired. Fowler asked if the motion would complicate negotiations with the union. Angie said she did not believe so. Angie said part of the union's grievance procedure includes being sure the employee knows of the grievance, and gets a copy of it. Discussion continued. **The motion carried unanimously.**

Fowler moved that the public forum be moved to the end of the meeting, James seconded, and the motion carried unanimously.

Meeting adjourned.

President

ATTEST:

Secretary

**Pace Property Finance Authority
Regular Meeting
March 9, 2010**

The Pace Property Finance Authority met on the above date with the following members present: President Paul Hinson, Marvin Fowler, Randy Grant, George Hitchcock, Sondra Thompson, and Theresa James. Ted Dotson, Damon Boutwell, and Attorney Angie Jones were also present. President Hinson called the meeting to order at 7:00 p.m. Attorney Jones offered the invocation, and those present joined in the pledge of allegiance to the flag.

Minutes: Thompson moved approval of the minutes of the meeting of February 9th, Fowler seconded, and the motion carried unanimously.

Financial Statements: Fowler moved approval of the February financial statements, Hitchcock seconded, and the motion carried unanimously.

Engineer's Report: Project status sheets were provided in the agenda packets. Engineer Boutwell initiated discussion with regard to a proposed agreement with Sterling Fibers for their spray field and deep well inspection permits. Boutwell said if Pace does not go in on the cost of the permits, Sterling will only renew 1 permit, and Pace will lose the capacity for needed effluent disposal. Boutwell stated that having the Sterling Fibers site for disposal would enable Pace to discontinue discharging into the wetlands and provide disposal for future growth. Thompson asked how Pace would know what Sterling puts on the permit application would fit Pace's needs. Boutwell said DEP could renew the permits as they are, which would provide plenty of capacity. Thompson asked how much capacity that would be. Boutwell responded approximately 2 or 3 MGD. Discussion continued. Thompson said it would be a large expense for Pace without knowing what Sterling will do. Boutwell said Sterling is willing to renew at existing capacity. Boutwell added that there is never a guarantee as to what DEP will do. Dotson said to utilize the full 5 MGD that Pace is authorized for, Pace has to have more disposal sites. Dotson described the need for wet weather storage for reuse, which would require the purchase of land at a cost of millions of dollars. Dotson said there are a lot of unknowns in the nutrient removal requirements being proposed. Dotson said Pace's effluent will be checked at the outfall of the plant before it goes into the wetlands, plus DEP will hold Pace responsible for quality of water upstream and downstream. Dotson said entering into the agreement would be a gamble, but Pace had talked to DEP about the issue, and DEP seemed to think it was a good idea. Dotson said the cost is a small amount compared to the millions Pace would have to borrow to buy land and build lagoons, etc. Dotson added that DEP never guarantees anything. Thompson noted that discharging to the wetlands costs Pace just over \$91,000 a year. Boutwell said that figure was just the cost of chemicals just to discharge to the wetlands. Boutwell said Pace would continue to pay the \$91,000 until the line was constructed to Sterling, which would be a big capital project. James asked how long the permits were good for. Boutwell responded that they are 5 year permits, but DEP generally takes some time to renew permits. Fowler asked what the discharge was currently. Strength responded 1.216 MGD. Fowler noted that

Pace is permitted for 1.9 MGD. Discussion continued. Boutwell said the rules require that Pace has to plan for expansion when it reaches 50% of its permit capacity, and must be under construction when it reaches 75% of its capacity. Strength said Pace is at 64% now. Boutwell said Pace is continuing to build its reuse system, which is a great disposal, but it requires wet weather storage. Boutwell said Pace has 2 MG of storage, but would need 5 MG. Concern was expressed about proceeding without some guarantee from Sterling. Grant suggested a contingency be added to the contract. Dotson said he thought Sterling would do that. Boutwell said a reimbursable clause might be better, i.e., that if an agreement could not be worked out to utilize their capacity, if their permits are granted, then Sterling would reimburse Pace for the cost of it. Dotson said Sterling does not have to permit all of it, but Pace needs all of it. Hinson said that gave him a degree of comfort. Strength said the cost to rehab the plant to meet new nutrient criteria could be as much as \$30 to \$50 million. Fowler asked Angie if it would be appropriate to seek an agreement that if Sterling gets their permits, it would be beneficial to Pace. Angie said it would be appropriate to ask them, and that is the agreement Pace has been trying to hammer out with them for quite a number of months and have not been able to reach an agreement yet. Fowler asked what the points at issue were. Angie said they had gone back and forth on what the cost to them would be, what sampling Pace could do for them to take something off their plate. Fowler asked if the issues were insurmountable. Angie responded that she thought an agreement would be reached, and did not think the issues were insurmountable. Angie said Sterling seems as willing to negotiate as Pace is. Angie added that she thought a decision on the permit fee should occur quickly, and she did not think there was enough time to negotiate the other agreement. Fowler wondered if Pace would be tied to any environmental impact of Sterling's operation. Boutwell said Pace's discharge would have the effect of diluting Sterling's effluent. Fowler asked about potential liability to Pace. Angie responded that part of the negotiations had included several reciprocal hold harmless arrangements. Grant summarized that without Pace's payment of \$57,000, they cannot get to the next step. Dotson said \$57,000 is a commitment from Pace, but it would not have to pay the money immediately; it was an estimate made by the engineering firm to go through the permit process. Dotson said the wetlands had cost Pace a lot of money. Dotson said the nutrient removal requirements would cost millions. Dotson added that Pace would have to gamble somewhere for its future, and staff feels like this would be a good way to solve a lot of Pace's problems. Dotson said it would cost Pace something to put the effluent in their system, but Sterling spent a lot of money to build the lagoon, and it cost a fortune to building the deep well injection site. Dotson said Pace would be helping in the day to day operation of the system, but Sterling is not asking Pace to contribute to the capital costs. Grant asked what would happen if Pace ran the pipe and Sterling folded up. Dotson said the two people Pace is negotiating with own Sterling. Boutwell said the agreement could stipulate that Pace could take over the operation of the disposal system in such an event. Dotson said such an agreement is contained in the written contract with Stonebrook. Boutwell said Sterling would likely want to pass some of the operation over to Pace at some point in the future. Boutwell said Pace would be producing 90% to 95% of the flow as opposed to Sterling's 5% to 10%. **James moved to approve the request for \$57,000, realizing that it is an estimate, and should the estimate go 10% or more higher, the issue would be brought back to the board; Fowler seconded.** Thompson

asked if James wanted to include the contingency in the motion. James said yes, that if Sterling goes away, Pace would be able to take over the day to day operation of the system. Grant said that was another issue. Dotson said when Pace spends money to lay a line, it will have a firm contract. Dotson said if DEP puts up a wall with the permit, Pace may not have to spend all of the \$57,000. Dotson said DEP seems to be in favor of the arrangement at this time, but DEP is continually changing. **Motion carried unanimously.**

Boutwell reported that Pace sent RFPs and advertised the Garcon Utilities force main tie-in, and 6 bids were received. Boutwell said he had just learned that there are approximately 30 prepaid taps, which would take approximately \$120,000 out of Pace's potential tap fees. Dotson said it may not be worthwhile for Pace to take the system over. Discussion ensued. Boutwell said there was an agreement with the Bridge Authority, but a line was never actually built from the bridge to the lift station at Garcon Road. Discussion continued. **Grant moved to have staff bring back information as to the actual number of prepaid lots there are in the subdivision and how many available taps there are. Fowler seconded.** Thompson said she thought Pace could still do it as long as it has the appropriate surcharge to cover it. Thompson asked staff to figure how many years it would take to pay for it at \$5 and \$10 per month. Boutwell said staff would make an analysis of that. **Motion carried unanimously.**

Attorney's Report: Attorney Jones advised that the Utility Board had again cancelled its monthly meeting, and had rescheduled for the 4th Monday of March. Jones said she would present The Moors franchise transfer request to that board on March 22nd.

Investment Summary: Hitchcock moved approval of the investment summary, Fowler seconded, and the motion carried unanimously.

Meeting adjourned.

President

ATTEST:

Secretary

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**March 24, 2010
PWS0310.MIN**

**Mr. Ted Dotson
General Manager
Pace Water System**

RE: Minutes for Regular Meetings of March 9, 2010

03/24/10	Professional Services - Minutes	\$225.00
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Thank you.

Janice