



# Water Operator Job Description

**Reports To:** Well Operations Assistant Manager  
**Department:** Water

**Classification:** Non-Exempt  
**Pay Range:** \$23.37 - \$39.40 Hourly

## Position Summary

The Water Operator is responsible for the operation and management of treatment plant machines and equipment to purify and clarify water for human consumption and for industrial use.

## Essential Duties and Responsibilities

The following duties are representative of the functions performed in this classification. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the role.

- Maintain and operate all water treatment plant machines and equipment.
- Maintain the facility and grounds as needed.
- Confirm safe water conditions.
- Monitor and record proper flow rates and perform tests and inspections as required.
- Meet reporting requirements of regulatory authorities.
- Operate and perform basic maintenance on hand tools and both light and heavy equipment as needed.
- Perform related duties as directed.

\*Required to be scheduled for on-call duty on a routine basis

## Knowledge, Skills, and Abilities

### *Technical Skills*

- Read and understand blueprints, system maps, and schematics.
- Possess a working knowledge of Pace's geography and street locations with the ability to become proficient.
- Maintain a working knowledge of the operating principles of water meters, water plant treatment facilities and operations, and of State regulations governing the purification and clarification of water for human consumption and industrial use.
- Learn residential and commercial pipe systems and plumbing fixtures.
- Make simple mathematical calculations rapidly and accurately.

### *Communication and Interpersonal Skills*

- Strong verbal and written communication skills.



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- Build and maintain professional relationships with associates and interact with employees at all levels.
- Communicate with customers in a polite, respectful, and professional manner, serving as a positive representative of the company and reinforcing commitment to quality service.

## *Professional Traits*

- Dependable and punctual with a strong work ethic and sense of responsibility.
- Able to work independently or as part of a team with minimal supervision.
- Exercise sound judgement and decision-making under pressure.
- Willingness to learn and maintain required certifications.
- Strong focus on safety, compliance, and public health.

## **Education and Experience**

- High school diploma or GED.
- Two (2) to five (5) years' experience in water plant operations, or any combination of relevant education, training, and experience that provides the knowledge, skills, and abilities needed to perform the essential functions of the role.

## **Licenses, Certifications, or Registrations**

- Valid Driver's License (must meet insurability requirements of company insurance provider).
- State of Florida C Water Plant Operator License.

## **Physical Requirements**

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the job.

- Must have manual dexterity to operate equipment.
- Requires the ability to use close and distant vision, adjust focus, and perceive information at normal spoken word levels.
- Requires the ability to distinguish shades of color.
- Physically demanding tasks may include standing, walking, lifting, pulling, bending, stooping, crouching, reaching, crawling, climbing, and repetitive motions.
- Moderate to heavy lifting is required (up to 50 pounds).
- Exposure to disagreeable environmental factors, such as outside weather conditions, dampness/humidity, heat and cold, noisy and dusty conditions, odors, heights, and working with moving objects and vehicles.